

Web : www.jntuh.ac.in  
E Mail : pa2registrar@jntuh.ac.in  
Phone : Off: +91-40-32422256  
Fax : +91-40-23158665



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Govt. Act No. 30 of 2008)  
Kukatpally, Hyderabad – 500 085, Telangana, India

Cir. No: JNTUH/DAAA/Students/ Fee Reimbursement/2024

Date: 07-03-2024

**CIRCULAR**

Sub:- JNTUH – DAAA- Withholding of Original Certificates of the Students –  
Instructions to the Colleges -Reg.

Ref:- Lr.No. TSCGE/Fee Reimbursements/2024, dated 23-02-2024 from the Secretary,  
Telangana State Council of Higher Education.

\*\*\*\*\*

Vide reference cited above, the Secretary, Telangana State Council of Higher Education has directed to the Colleges to follow the Government instructions with regard to Withholding of Original Certificates of the Students. All the Managements / Principals of all Affiliated Colleges are hereby informed to strictly adhere to the directions.

**REGISTRAR**

To  
The Managements / Principals of all affiliated colleges of JNTUH.  
Copy to: PA to Vice-Chancellor / Rector / Registrar, JNTUH for information



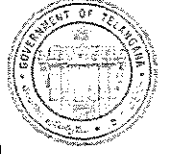
# Telangana State Council Of Higher Education

(A Statutory Body of the Government of Telangana)

Opp : Mahavir Hospital, Mahavir Marg, Masabtank, Hyderabad - 500 028.

Ph & Fax : 040-23331117

e-mail : secretarytsche@gmail.com, Website : www.tsche.ac.in, www.tsche.cgg.gov.in



**PROF. SRIRAM VENKATESH  
SECRETARY**

Lr.No.TSCHE/Fee Reimbursement/2024

Dt: 23.02.2024

To  
The Registrars of  
OU, KU, TU, MGU, SU, PU, JNTU and JNA&FAU

Sir,

Sub: TSCHE - Withholding of Original Certificates of the Students – Instructions to the Colleges – Reg.

-oOo-

It has come to the attention of the Government that certain private colleges are withholding the original certificates of students on the pretext of not receiving fee reimbursement from the Government.

Withholding of original certificates will have significant implications for the students, especially when they need to present these documents to join for higher education, applying or joining for jobs and other purposes.

Further, in terms of UGC (Grievance Redressal of students) Regulations 2018 the colleges are barred from withholding or refusing to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a student for the purposes of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue.

Therefore, I am by direction request the Universities to address/ instruct to all affiliated Private Colleges under its jurisdiction not to insist payment of Tuition Fee from the students who are eligible for fee reimbursement and not to deny issuing original certificates on the pretext of not receiving fee reimbursement from the Government. It is not a healthy practice. Such colleges may be blacklisted and shall not be considered for free reimbursement, which will also affect affiliation of such colleges.

The Colleges shall be directed to follow the instructions of the Government scrupulously and failure in this regard will be viewed seriously and stringent action will be initiated against such colleges.

Yours faithfully,

  
SECRETARY 23.02.2024